**Memorandum of Understanding**

**between**

**ALASKA AIRLINES, INC.**

**and the**

**ASSOCIATION OF FLIGHT ATTENDANTS-CWA, AFL-CIO**

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**APPLICATION OF PASSPORT RENEWAL PROCESS**

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This Memorandum of Understanding is made between Alaska Airlines, Inc. ("Company") and theFlight Attendants in the service of Alaska Airlines, Inc., as represented by the Association of Flight Attendants-CWA, AFL-CIO ("Association").

WHEREAS, the Company and the Association (collectively “the parties”) desire to clarify the record improvement process;

NOW THEREFORE, the parties agree:

When counting the fifteen (15) days prior to passport expiration, the first day of the fifteen (15) day count will begin on the day the Flight Attendant relinquishes her/his passport for renewal. The Flight Attendant shall immediately notify Crew Scheduling when he/she no longer has a valid passport in her/his possession

All other provisions of the collective-bargaining agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Understanding this 24th day of April 2018.

FOR: FOR:

ASSOCIATION OF FLIGHT

ATTENDANTS-CWA, AFL-CIO ALASKA AIRLINES, INC.

/s/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ /s/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jeffrey Peterson Elizabeth Ryan

MEC President Managing Director, Labor Relations